



Suncorp Stadium

2014 Charge Card Form

OFFICE USE ONLY:

Debtor No: _____

Charge Card No: _____

Cards Printed: _____

Initial: _____

EVENT NAME _____
(E.g. BRONCOS V TITANS)

CLIENT / COMPANY DETAILS

Company Name:			
Postal Address:			
Corporate Facility/Area:			
Retail Seating Area/Aisle No.:			
Contact Name: <i>(person who invoice is to be addressed to)</i>			
Host Name: <i>(person collecting the Cards)</i>			
Telephone:		Date:	
Email address:		Position within company:	
Number of Charge Cards Required:		Fax number:	

Credit Card Details

<input type="checkbox"/> Visa/Mastercard				<input type="checkbox"/> Amex			
Card Number							
Expiry Date	/	Verification Code <i>(Found on back of card)</i>					
Cardholders Name			Cardholders Signature				
Card Holders Phone No.			Card Holders email Address				

Note. A 2.5% surcharge is will apply to all credit card transactions.

A Spotless or Mode Representative will contact you on receipt of this form

Please return this form to kathryn.furlong@spotless.com.au or Fax No: 07 3512 8070

Terms & Conditions

Invoicing;

This form must be completed and returned no later than one (1) business day prior to the Event. A new form must be completed for each event. An invoice will be mailed out to the person nominated on this form post event. If additional copies of invoices are required an administration fee may be charged.

Surcharge;

A 2.5% surcharge will apply to all credit card transactions.

What outlets will my Charge Cards be Valid in;

Charge cards are area specific. You will need to provide your seating area and aisle number so that a charge card can be set up to allow you to purchase food and beverages from the outlets closest to you.

Where do I pick the charge cards up?

Charge cards are collected from a specified outlet at the stadium on event day. The collection point is dependent on the seating area specified on the charge card form. You will be notified by a Spotless or Mode representative of where to collect your charge cards.

What do I do if I lose my Charge Card?

If you loose your Charge Card on Game night please contact Kathryn Furlong on 0413 150 698 so that the card can be disabled.

Can i set a limit on my Charge Card?

NO. Unfortunately we are **unable** to set a purchase limit on a charge card once it reaches a certain amount e.g. \$500, nor it is possible to exclude the purchase of certain products e.g. Spirits.
Please be aware of this when requesting a charge card as we accept no responsibility or liability for the misuse of charge cards. Be sure to keep a copy of your receipt for each transaction that is charged to your card, this will be provided by your cashier.

Account enquiries

Please contact our Accounting Services Department on 07 3512 8000. Invoice enquiries must be addressed within seven days (7) days post event.

Spotless Facility Services Pty Ltd accepts no liability for the misuse or loss of charge cards.

**If you have any queries regarding this form please contact Kathryn Furlong on (07) 3512 8052
Kathryn.furlong@spotless.com.au**

I have read and accept the terms and conditions outlined for the use of a Spotless Charge Card.

Signature

Date

Print Name

Please return this form to kathryn.furlong@spotless.com.au or Fax No: 07 3512 8070